

## **INSTRUCTION ON SUBSCRIPTION EXECUTION OF OFFERED SHARES FOR THE EXISTING SHAREHOLDERS WITH NON-DEPOSITORY SHARES**

### **Instruction on subscription execution of offered shares for the existing shareholders with non-depository shares**

SSI Securities Corporation (SSI) kindly informs the Valued Shareholder with non-depository shares on duration and procedures for subscription rights execution and the payment date on 2021 dividend by cash, with details as follows:

#### **I. FOR SHAREHOLDERS WITH DEPOSITORY SHARES:**

Valued Shareholder makes the registration procedures for subscription rights execution, deposit the purchase amount, subscription transfer or receiving the 2021 dividend by cash at the securities company where opening your depository account and follow their instructions.

#### **II. FOR SHAREHOLDERS WITH NON-DEPOSITORY SHARES:**

##### **A. SUBSCRIPTION EXECUTION OF OFFERED SHARES**

###### **1. Information on offered shares:**

- Name of share: SSI Securities Corporation shares
- Type of share: Ordinary shares
- Quantity of estimated shares to offer: 497,375,011 shares
- Ratio of rights execution: 2:1 (shareholder owns 01 purchasing right per 01 share, shareholder owns 02 purchasing rights enable to buy 01 newly offered share)
- Principle of rounding and handling the fractional shares, decimal of shares: For the decimal of shares (if any) arising after execution, in order to not excess of total quantity of offered shares, the additional shares for each shareholder shall be rounded down to units, the decimal of shares (if any) shall be rounded down to zero.

Ex: On the record date, shareholder A owns 205 shares shall have 205 subscription rights. The eligible shares be bought by shareholder A will be calculated on  $(205 \times 1) / 2 = 102.5$  shares. After rounded down to units, the eligible shares are 102 shares. The decimal 0.5 shall be rounded down to 0.

- Offering price: VND 15,000/share

###### **2. Procedures for shares purchase registration:**

- Period on registering and depositing the purchase amount: **From July 01, 2022 to July 25, 2022**
- Registration Method: Valued Shareholder registers for shares purchase as one of the following methods:
  - Call Contact Center 1900545471 and verify completely, accurately the registered information with SSI; or
  - Submit dossier directly or by post to address stipulated in **Item C**; or
  - Send scanned files to email: [dhcd@ssi.com.vn](mailto:dhcd@ssi.com.vn)
- Dossier includes:
  - Application for share subscription (as attachment);
  - Other attachments of this Application.
- Method of depositing the amount for purchasing shares (**applied for NON-DEPOSITORY SHARES only**): Bank transfer to the following blocked account of SSI:
  - Account holder: SSI Securities Corporation
  - Account No. 118620777999
  - At Bank: Joint Stock Commercial Bank for Investment and Development of Vietnam – Ha Noi City Branch

- Content: <Shareholder Name> <Passport/BRC No.> deposit the purchasing amount <number> SSI shares in 2022.

**Notes:**

- Please kindly find the detailed information on share offering stipulated in the Notice of Public offering in the link: <https://www.ssi.com.vn/en/investor-relation/information-disclosure/detail/notice-on-public-offering-certificate-on-public-offering-registration-the-prospectus-and-its-appendices>
- In case, the Application for share subscription and/or the purchase amount is not sent promptly to the Company stipulated in our Announcement, it shall be considered as your refusal for purchase priority. The quantity of shares expected to offer has not been registered to purchase completely by the shareholders and transferees, which shall be handled by the Board of Directors under the Resolution No. 01/2022/NQ-ĐHĐCĐ dated 10 Jan, 2022 of the General Meeting of Shareholders of the Company and in compliance with the applicable laws.

**3. Procedures for subscription right transfer:**

- Period on subscription right transfer registration: **From July 01, 2022 to July 18, 2022**
- Valued Shareholder may register on subscription right transfer as one of the following methods:
  - Submit dossier directly or by post to address stipulated in **Item C**; or
  - Send scanned files to email: [dhcd@ssi.com.vn](mailto:dhcd@ssi.com.vn)
- Dossier includes:
  - Request for subscription rights transfer (as attached template);
  - Declaration on personal income tax of individual transferors;
  - Other attachments.
- Shareholder owns the subscription rights and can transfer these rights to another only once. Another is not allowed to transfer to any other party.
- The transferee of the purchase right shall exercise the subscription rights as a shareholder specified in **Item 2** after being confirmed by SSI the completion of procedures for receiving the transfer of the subscription rights.
- SSI Securities Corporation shall deduct the personal income tax of individual shareholders from the subscription transfer with the rate of 0.1% on each transfer to comply with the laws. The transferors deposit or transfer the personal income tax amount into the following bank accounts:
 

<p>At Ho Chi Minh City</p> <p>Account holder: SSI Securities Corporation</p> <p>Account No.: <b>119 10 00 038019 5</b></p> <p>At Bank: Joint Stock Commercial Bank for Investment and Development of Vietnam – Nam Ky Khoi Nghia Branch</p>	<p>At Hanoi</p> <p>Account holder: SSI Securities Corporation – Hanoi Branch</p> <p>Account No.: <b>222.10.000.055.955</b></p> <p>At Bank: Joint Stock Commercial Bank for Investment and Development of Vietnam – Thanh Xuan Branch</p>
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Content: <Shareholder Name> <Passport/BRC No.> deposit personal income tax amount of SSI shares in 2022.

**4. Distribution of the Share Certificate**

Time for distribution: expected in August 2022. The Company shall inform the particular date after getting approval from the competent agencies.

**B. RECEIVING THE 2021 DIVIDEND BY CASH**

- The rate of dividend payment: 10% of par value (VND 1.000/share)
- Payment date: July 20, 2022
- Location: **The shareholders of the non-depository shares** to conduct procedures of receiving the 2021 dividend by cash at Headquarter of the Company (72 Nguyen Hue Street, Ben Nghe

Ward, District 1, Ho Chi Minh City) or Hanoi Branch (1C Ngo Quyen, Hoan Kiem District, Hanoi) on working days since July 20, 2022 and present the ID Card.

**C. CONTACT**

For more details, please kindly call Contact Center 1900545471 or via the following information channels:

At Ho Chi Minh City

SSI Securities Corporation

No. 72 Nguyen Hue, District 1, Ho Chi Minh City,  
Vietnam

Recipient: Mrs. Nguyen Thi Hong Diep

At Hanoi

SSI Securities Corporation – Hanoi Branch

No. 1C Ngo Quyen, Hoan Kiem District, Hanoi  
City, Vietnam

Recipient: Mrs. Luong Thanh Loan

**Sincerely.**